



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, October 25, 2021 at 6:00 p.m.
[Virtual via Zoom](#)**

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Pincher Creek Legion Branch #43 – Poppy Presentation
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on October 12, 2021
6. **Business Arising from the Minutes**
7. **Bylaws**
8. **New Business**
 - 8.1 Kootenai Brown Pioneer Village – Halloween in the Village
 - 8.2 AUMA Fall 2021 Convention – Meeting with Alberta Transportation
 - 8.3 APEX Utilities Inc. Franchise Fee
 - 8.4 Fortis Alberta Franchise Fee
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
 - 10.2 Finance 2021 2nd Quarter Report
 - 10.3 Operations 2021 3rd Quarter Report
11. **Closed Session Discussion**
 - 11.1 Tax Arrears Payment Agreement Roll #293900 – FOIP s. 16 & 24
 - 11.2 Development Agreement for Title Number 061 318 661 – FOIP s. 16 & 24
 - 11.3 Development Agreement for Plan 0614431, Block 1, Lot 4 – FOIP s. 16 & 24
 - 11.4 Management Position Change – FOIP s. 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for November 8, 2021 at 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Tuesday October 12, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, S. Korbett, L. Jackson,
W. Elliott and M. Barber

Staff: L. Wilgosh, Chief Administrative Officer;
L. Rideout, Director of Community Services;
A. Roth, Director of Operations, M. Everts,
Marketing, Events & Economic Development
Officer; G. Kollee, Manager of Legislative
Services and L. Goss, Administrative
Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

McGILLIVRAY:

That Council for the Town of Pincher Creek approves the October 12, 2021 agenda as presented.

CARRIED 21-381

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Meeting of Council held on September 27, 2021

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on September 27, 2021 as presented.

CARRIED 21-382

5.2 Minutes of the Regular Meeting of Council held on September 27, 2021

KORBETT:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on September 27, 2021 as presented.

CARRIED 21-383

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Jeff Kaupp – Pincher Creek Hockey Association

ELLIOTT:

That Council for the Town of Pincher Creek accept the presentation for a Greater Metro Hockey League Junior 'A' Hockey team as information and direct administration to research the potential to host a team in Pincher Creek.

CARRIED 21-384

6.2 Economic Development Strategy Review

McGILLIVRAY:

That Council for the Town of Pincher Creek receive and forward the Economic Development Strategy as presented and discussed with Council on October 4, 2021, and to release the Executive Summary, FURTHER that Council for the Town of Pincher Creek recommend to the newly elected council that the Economic Development Strategy is a working document to be implemented over time, FURTHER to approve this post meeting resolution and subsequent Council remuneration for the meeting held on Oct. 4th with Natalie Gibson of Innovisions and Associates, and the Economic Development Officer, Marie Everts.

CARRIED 21-385

7. BYLAWS

7.1 Council Remuneration Bylaw 1578-21

JACKSON:

That Council for the Town of Pincher Creek agree and give third and final reading to Council Remuneration Bylaw 1578-21 and that a copy of which be attached hereto forming part of the minutes.

Councillor Barber requested a recorded vote

In Favour

Korbett
McGillivray
Anderberg

Opposed

Barber
Elliott
Jackson

DEFEATED

7.2 Tax Incentive Bylaw 1629-21

KORBETT:

That Council for the Town of Pincher Creek repeal resolution # 21-064 approving first reading for the Tax Incentive Bylaw # 1629-21 and to direct administration to bring back the bylaw for Council's consideration within a three month period.

CARRIED 21-386

8. NEW BUSINESS

8.1 Early Learning Centre Recruiter Funding

McGILLIVRAY:

That Council for the Town of Pincher Creek support the Pincher Creek Community Early Learning Centre with up to \$20,000 to help in the recruitment of a qualified director with funding to be provided through the Municipal Income Stabilization Reserve if required.

CARRIED 21-387

9. REPORTS

9.1 Upcoming Committee Meetings and Events

Budget and Finance Committee
Early Learning Centre Board
Landfill Board
Oldman River Regional Services Commission
Election

10. ADMINISTRATION

10.1 Council Information Distribution List

McGILLIVRAY:

That Council for the Town of Pincher Creek accept the October 12, 2021 Council Information Distribution List as information.

CARRIED 21-388

11. CLOSED MEETING DISCUSSION

KORBETT:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Tuesday, October 12, 2021 at 6:24 pm in accordance with section 16, 19, 21, 23 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Operations, Director of Community Services, Operations Manager, Manager of Legislative Services, Marketing, Events & Economic Development Officer and Administrative Manager in attendance.

CARRIED 21-389

G. Kollee joined the meeting at 6:25 pm

A. Roth and A. Levair left the meeting at 6:46 pm

BARBER:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Tuesday, October 12, 2021 at 7:27 pm.

CARRIED 21-390

M. Everts left the meeting at 7:29 pm

11.1 Development Permit 21-D0041 – FOIP s. 16 & 24

KORBETT:

That Council for the Town of Pincher Creek agree to a lease for the southeast parking area and undeveloped road access as provided for the Wild Winds Micro-Brewery, Drawing # C1.2 for \$1.00 per year and to renegotiate after year 3, with the condition that the developer maintain the driveway access off of Veteran's St., to be marked with appropriate signage.

CARRIED 21-391

11.2 Municipal District of Pincher Creek Municipal Development Plan – FOIP s. 21 & 23

ELLIOTT:

That Council for the Town of Pincher Creek receive the Municipal Development Plan provided by the Municipal District of Pincher Creek # 9 as information.

CARRIED 21-392

11.3 COVID-19 Vaccination Policy – FOIP s. 24

KORBETT:

That Council for the Town of Pincher Creek defer the COVID-19 Vaccination Policy to a future Council meeting for further consideration.

CARRIED 21-393

Mayor Anderberg called a recess at 7:32 pm

L. Rideout and L. Goss left the meeting at 7:32 pm

Mayor Anderberg called the meeting back to order at 7:36 pm

ELLIOTT:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Tuesday, October 12, 2021 at 7:36 pm in accordance with section 16, 19, 21, 23 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Manager of Legislative Services in attendance.

CARRIED 21-394

JACKSON:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Tuesday, October 12, 2021 at 8:04 pm.

CARRIED 21-395

11.4 Councillor Comments – Council Code of Conduct Bylaw 1622-18 – FOIP s. 19

JACKSON:

That Council for the Town of Pincher Creek receive the Code of Conduct Bylaw discussion as information.

CARRIED 21-396

12. NOTICE OF MOTION

13. ADJOURNMENT

McGILLIVRAY:

That this meeting of Council on October 12, 2021 be hereby adjourned at 8:14pm.

CARRIED 21-397

MAYOR, D. Anderberg

CAO, L. Wilgosh

APPROVED BY RESOLUTION

OF THE COUNCIL OF THE

TOWN OF PINCHER CREEK,

THIS 25th DAY OF OCTOBER 2021

S E A L

NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY OCTOBER 25, 2021

AT 6:00 P.M.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Kootenai Brown Pioneer Village - Halloween in the Village	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 10/25/2021

PURPOSE:

To consider an invitation from Kootenai Brown Pioneer Village to attend "Halloween in the Village" on Saturday October 30, 2021.

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize a member of Council to attend Kootenai Brown Pioneer Village "Halloween in the Village" on Saturday October 30, 2021.

BACKGROUND/HISTORY:

Kootenai Brown Pioneer Village (KBPV) is hosting the 5th annual Halloween in the Village. Last year, Council handed candy out to the participants.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information from Kootenai Brown Pioneer Village regarding "Halloween in the Village" as presented.

That Council for the Town of Pincher Creek agree to provide candy to Kootenai Brown Pioneer Village for a representative to hand out at "Halloween in the Village" on October 30, 2021.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Members of Council have attended this event in the past.

FINANCIAL IMPLICATIONS:

Expenses for Council members to attend various community events such as this are considered in the current budget.

PUBLIC RELATIONS IMPLICATIONS:

Participation in community events shows support and creates awareness.

ATTACHMENTS:

- FW_Halloween request - Kootenai Brown - 2733
- HalloweeninVillage2021letter - 2733
- HalloweeninVillage2021poster - 2733

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek authorize a member of Council to attend Kootenai Brown Pioneer Village "Halloween in the Village" on Saturday October 30, 2021.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



Administrative Manager

From: economic
Sent: Monday, September 27, 2021 3:54 PM
To: Cao; Administrative Manager
Subject: FW: Halloween request - Kootenai Brown
Attachments: HalloweeninVillage2021poster.jpg; HalloweeninVillage2021letter.jpg

Hi Laurie,

Please find the attached request from Kootenai Brown. I think Councillor Korbett has Lobstered at this event previously.

Marie

From: Kootenai Brown <mail.kbpv@gmail.com>
Sent: September 27, 2021 4:39 PM
To: economic <economic@pinchercreek.ca>; Recreation <rec@pinchercreek.ca>; Jessica McClelland <Communications@mdpincer creek.ab.ca>; Pincher Creek Chamber <info@pincherchamber.ca>
Subject: Fwd: Halloween

Good Afternoon,

We are proceeding with the planning of our 5th Annual Halloween in the Village. Attached is our poster and letter to businesses to sponsor candy, a trick or treat station or an activity. So far the Covid restrictions will allow outdoor events so we will just move forward and hope the situation gets better this next month. Covid protocols will be put in place for the event day like we did successfully last year. Please share and it would be great if any of your organizations can sponsor a trick or treat station like you have the past years!.

Thank you,

Laura Korbett
Musuem Administrator
Kootenai Brown Pioneer Village
403-627-3684

KOOTENAI BROWN PIONEER VILLAGE PRESENTS



Hi Pincher Creek Organizations !

This year Kootenai Brown Pioneer Village is excited to be hosting the 5th Annual 'Halloween In The Village'! It is a fun, family friendly community event for all ages which will take place on Saturday, Oct. 30th from 1:00 – 4:00. It is a great and fun opportunity to involve all of you as a Pincher Creek Event and the community needs and wants to have some fun in a safe environment again this year! Each business, organization or group, who wishes to participate, will decorate the doorway and/or porch area of the Village building you get assigned and bring candy (or whatever you want to give out). Kids will 'trick or treat' to each building in the Village so you will need to send a staff member to man your building for the entire event. The last few years we had over 500 kids and over 800 people attend so be prepared with enough treats! The Museum will provide free hot chocolate and are having the BOOBerry Haunted House. To keep this event Covid compliant and safe for all. It is outside and we can implement controlled numbers allowed in, strict one way traffic, masks and hand sanitizer like last year and any other protocols set up by the province. Your representative should wear a mask and gloves to hand out candy. Only the person handing out the treat touches it. Please advise ASAP if you would be interested in attending to sponsor a treat station or activity and if you have other ideas to contribute or if you can donate towards the Trick or Treating with candy or a cash donation. Please arrive by noon that day to decorate your doorway and get ready. This will be a fun day to get some exposure for your organization, enjoy some community spirit and get some fresh air (dress warm)! We will recognize the sponsors on the map/program handed out at event and in the paper after. We have lots of buildings to use and can spread out easily so the more participation the better! Please advise if you are interested mail.kbpv@gmail.com or call 403-627-3684 or stop by!

* We are going full speed ahead to proceed with this event in a safe and compliant manner and have no intention of cancelling unless we cannot find enough volunteers and unless the province cancels events.

KOOTENAI BROWN PIONEER VILLAGE

PRESENTS



'HALLOWEEN IN THE VILLAGE'

Saturday, October 30

1:00 pm – 4:00 pm

***Pioneer Village 'Trick or Treating'**

Sponsored by local businesses

***The BOOBerry Haunted House (family friendly)**

***Prize Wheel**

***Free Hot Chocolate**

***FREE Admission**

Admission sponsored by Pincher Creek



This is an OUTDOOR event so dress for the weather and, for everyone's safety, any outdoor Covid restrictions at that time will be implemented.

1037 BEV MCLACHLIN DRIVE, PINCHER CREEK, AB

403-627-3684 WWW.KOOTENAI BROWN.CA

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: AUMA Fall 2021 Convention - Meeting with Alberta Transportation	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 10/25/2021

PURPOSE:

For Council to consider a meeting with the Alberta Transportation representatives at the Fall 2021 Alberta Urban Municipalities Association convention.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the AUMA Fall 2021 Convention meeting with Alberta Transportation information as presented.

BACKGROUND/HISTORY:

Council has met with various Provincial Department Ministries at the annual Alberta Urban Municipalities Association convention

ALTERNATIVES:

Direct administration to schedule a meeting with Alberta Transportation at the Fall 2021 Alberta Urban Municipalities Association convention with the following priority items for discussion:

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

The annual AUMA Convention provides educational sessions and the opportunity to engage with other municipal partners and Provincial Department Ministers.

ATTACHMENTS:

FW_AUMA Fall 2021 Convention - Meeting with Alberta Transportation - 2742

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the invitation to meet with Alberta Transportation as presented.

Signatures:

Department Head:

Lisa Goss

CAO:

Lannie Wilgosh



Administrative Manager

From: Cao
Sent: Monday, October 18, 2021 2:20 PM
To: Administrative Manager
Subject: FW: AUMA Fall 2021 Convention - Meeting with Alberta Transportation

From: Darren Davidson [mailto:darren.davidson@gov.ab.ca]
Sent: Tuesday, October 12, 2021 2:46 PM
To: Darren Davidson <darren.davidson@gov.ab.ca>
Cc: Jessica MacDonald <Jessica.A.Macdonald@gov.ab.ca>; Wendy Birch <Wendy.Birch@gov.ab.ca>
Subject: AUMA Fall 2021 Convention - Meeting with Alberta Transportation

Good afternoon,

On behalf of Minister Sawhney, I am pleased to advise that the Minister and Alberta Transportation regional department staff will be participating in the upcoming 2021 Alberta Urban Municipalities Association Convention in Edmonton, November 17 - 19, 2021. Whether we will be attending in person or virtually will be dependent on the guidance provided by AUMA and the Chief Medical Officer of Health.

Alberta Transportation representatives will be available to discuss any transportation-related matters that may be of interest to you and your council. If you wish to arrange a meeting time with regional staff, please email Jessica MacDonald, Regional Director Administrative Assistant at jessica.a.macdonald@gov.ab.ca or call at 403 381-5533.

If you intend to request a meeting with the Minister during AUMA, please forward your request to Wendy Birch, Issues Manager, by October 22, 2021. Ms. Birch can be reached via email at wendy.birch@gov.ab.ca. Due to limited meeting time, please ensure you provide your top three priority items for discussion along with your meeting request. As the time of the convention approaches, more details on the meeting will be provided.

Should you have any questions or concerns, please feel free to contact me at darren.davidson@gov.ab.ca or by phone at 403 381-5533.

Thanks
Darren

Darren Davidson
Regional Director, Southern Region
Construction & Maintenance Division
Alberta Transportation
(403) 381-5533
darren.davidson@gov.ab.ca
<http://www.transportation.alberta.ca/>



Classification: Protected A

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: APEX Utilities Inc. Franchise Fee 2022	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 10/25/2021

PURPOSE:

Pursuant to Section 4(a) of the Natural Gas Distribution Franchise Agreement, the Town of Pincher Creek has the option to adjust the franchise fee percentage annually upon written notice to APEX Utilities Inc. prior to November 15, 2021.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree that the Natural Gas Distribution Franchise Fee percentage for the year 2022 remain unchanged at 25%.

BACKGROUND/HISTORY:

Council reviews the Gas Distribution Franchise Fee percentage annually. Below is the history of franchise fees received.

Actual Franchise Fee 2014	\$286,790.85 (20%)
Actual Franchise Fee 2015	\$342,903.07 (25%)
Actual Franchise Fee 2016	\$389,362.53 (25%)
Actual Franchise Fee 2017	\$406,234.55 (25%)
Actual Franchise Fee 2018	\$435,326.39 (25%)
Actual Franchise Fee 2019	\$476,091.87 (25%)
Actual Franchise Fee 2020	\$490,833.79 (25%)
Estimated Franchise Fee 2020	\$484,610.34 (25%)
Estimated Franchise Fee 2021	\$524,403.63 (25%)
Estimated Franchise Fee 2022	\$534,980.97 (25%)

The maximum Gas Distribution Franchise Fee that a municipality can charge is 35%. A new 10 year Natural Gas Distribution Franchise Agreement became effective on September 1, 2015.

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to increase the Natural Gas Distribution Franchise Fee for the year 2022 to ____%.

That Council for the Town of Pincher Creek agree to decrease the Natural Gas Distribution Franchise Fee for the year 2022 to ____%.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Franchise Fees are another form of revenue for Municipalities. This fee is collected by APEX Utilities on behalf of the Town of Pincher Creek as a charge to access municipal land to construct, maintain and operate a gas distribution system to service its residents. Franchise fees are an additional revenue stream applicable to all residents including organizations that are exempt from paying property taxes.

FINANCIAL IMPLICATIONS:

The Town of Pincher Creek’s Franchise Fee Revenue continues to increase due to increased demand from new growth and increases in APEX fees. Based on estimated Total Delivery Revenues of \$2,139,923.88, a 1% increase in the Franchise Fee will result in an additional \$21,399.24 of Franchise Fee Revenue for the Town of Pincher Creek.

PUBLIC RELATIONS IMPLICATIONS:

If Council decides to increase the Franchise Fee percentage, this increase must be advertised to Pincher Creek residents. This fee is viewed as another form of taxation by some municipal residents. An increase in this fee should be justified as to how the additional revenues will be utilized.

ATTACHMENTS:

Town of Pincher Creek - 2021 Franchise Fee Delivery Revenue - 2743

CONCLUSION/SUMMARY:

Administration supports that the Council for the Town of Pincher Creek approve the APEX Utilities Distribution Franchise Fee remaining unchanged at 25%.

Signatures:

Department Head:

Wendy Catonio

CAO:

Lannie Wilgosh

October 12, 2021

Mayor Don Anderberg and Council
Town of Pincher Creek
PO Box 159
Pincher Creek, AB T0K 1W0

Dear Mayor Anderberg and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Pincher Creek and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2021. Failing notification, the current franchise fee percentage of **25.00%** will remain unchanged.

	2020 Actuals	2022 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$1,981,411.00	\$2,139,923.88
Delivery Revenues (Rate 3 & 13)	\$0.00	\$0.00
Total Delivery Revenues	<u>\$1,981,411.00</u>	<u>\$2,139,923.88</u>
2020 Actual Franchise	<u>\$495,405.94</u>	
2022 Estimated Franchise Fee		<u>\$534,980.97</u>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.



Irv Richelhoff
Supervisor Business Development

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: FortisAlberta Franchise Fee 2022	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 10/25/2021

PURPOSE:

Pursuant to Section 5 of the Electric Distribution System Franchise Agreement, the Town of Pincher Creek has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta prior to November 1, 2021.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree that the Electric Distribution Franchise Fee percentage for the year 2022 remain unchanged at 13%.

BACKGROUND/HISTORY:

Council reviews the Electric Distribution Franchise Fee percentage annually. Below is the history of franchise fees received.

Actual Franchise Fee 2014	\$175,035.00 (8%)
Actual Franchise Fee 2015	\$297,617.00 (13%)
Actual Franchise Fee 2016	\$308,003.00 (13%)
Actual Franchise Fee 2017	\$325,046.73 (13%)
Actual Franchise Fee 2018	\$335,543.47 (13%)
Actual Franchise Fee 2019	\$349,041.44 (13%)
Actual Franchise Fee 2020	\$346,850.62 (13%)
Estimated Franchise Fee 2021	\$357,551.00 (13%)

Estimated Franchise Fee 2022	\$384,648.00 (13%)
Estimated Franchise Fee 2022	\$443,825.00 (15%)

The 2022 estimated Franchise Fee Revenue is based on anticipated increases in rates for Distribution and Transmission which have not yet been approved by the AUC or AESO at the present time. An increase of 2% will result in \$59,000 in additional franchise fee revenue.

The maximum Electric Distribution Franchise Fee that the Town can charge is 20% which was determined by council during negotiations of the FortisAlberta franchise agreement.

Franchise fees are an additional revenue which is applicable to all organizations even those which are exempt from paying property taxes.

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to increase the Electric Distribution Franchise Fee for the year 2022 to ____%.

That Council for the Town of Pincher Creek agree to decrease the Electric Distribution Franchise Fee for the year 2022 to ____%.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Franchise Fees are another form of revenue for Municipalities. This fee is collected by Fortis on behalf of the Town of Pincher Creek as a charge to access municipal land to construct, maintain and operate an electric distribution system to service its residents.

FINANCIAL IMPLICATIONS:

Franchise fees are increasing every year due to increase in demand and the rate increases FortisAlberta requests. Franchise fees for 2022 are estimated to increase by \$23,234.00 without increasing the percentage.

If Council increased the Franchise Fee, the estimated revenues for 2022 would be:

- 15% \$443,825 - \$ 59,177 additional estimated revenue
- 20% \$591,767 - \$207,119 additional estimated revenue

PUBLIC RELATIONS IMPLICATIONS:

With the proposed increases to the Distribution and Transmission rates, the typical residential customer’s monthly costs including GST for Franchise Fees will be:

- current Franchise Fee of 13% - \$9.72 per month
- increase Franchise Fee to 15% - \$11.21 per month
- increase Franchise Fee to 20% - \$14.95 per month

If Council decides to increase the Franchise Fee percentage, this increase must be advertised to Pincher Creek residents. This fee is viewed as another form of taxation by some municipal residents. An increase in this fee should be justified as to how the additional revenues will be utilized.

ATTACHMENTS:

1. Proposed FortisAlberta 2022 Distribution Rates - 2744
2. FortisAlberta Inc. Franchise Fee Documents_Changes - Pincher Creek - 2744
3. Municipal Franchise Fee Riders (2021) (002) - 2744

CONCLUSION/SUMMARY:

Administration supports that the Council for the Town of Pincher Creek approve the Electric Distribution Franchise Fee remaining unchanged at 13%.

Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgosh



September 30, 2021

RE: Proposed FortisAlberta 2022 Distribution Rates

As your electrical distribution provider, FortisAlberta appreciates serving you as a customer and we look forward to continuing our partnership. Within this letter, we will share our 2022 Proposed Distribution Rates, currently filed with the Alberta Utilities Commission (AUC). While these are not yet approved, we recognize that the information contained here may be helpful for Municipal, Industrial and Commercial customers for budget planning purposes. Under Performance Based Regulation (PBR), distribution rate setting follows a formulaic approach set by the AUC, which allows for inflationary increases or decreases in recovery of costs plus recovery of amounts associated with investment in the distribution system. These investments ensure continued safe and reliable provision of distribution services. In addition, all transmission increases, or decreases are flowed through by the Alberta Electric System Operator (AESO) to be collected through the Delivery Charges section of the customer bill. Both distribution (FortisAlberta) and transmission (transmission provider) costs will see an increase in 2022.

FortisAlberta customers in all rate classes benefited from a one-time refund in 2021 that lowered the overall average rate adjustment that customers would normally see. The proposed 2022 rate adjustments reflect annual rates with the removal of this one-time refund from 2021. The transmission costs are flowed through costs from AESO, and its tariff increases approved by the AUC.

Pending approval of our submission on September 10, 2021, from the AUC under proceeding 26817, following is a summary of the proposed 2022 rate changes, which would become effective January 1, 2022:

1. FortisAlberta has submitted proposed changes to our base Distribution Rates and the Transmission Rates.
2. FortisAlberta has proposed adjustments to the AUC for the Maximum Investment Levels.

Note: 2022 rates may also be impacted by other applications and fees outside of FortisAlberta's control, including transmission rider rates, the Balancing Pool Allocation Rider, the Base Transmission Adjustment Rider, and the Quarterly Transmission Adjustment Rider for Q1, and Municipal Franchise Fee Riders.

The attached Rate chart(s) illustrate the estimated percentage and monetary changes for each rate class based on estimated consumption and demands between your December 2021 and January 2022 bundled bill from your retailer.

We thank you for the opportunity to advise you of these pending updates. We'll be sending additional communications once our 2022 Rates are approved. In the meantime, please feel free to contact your Stakeholder Relations Manager should you have any questions or require further information.

FortisAlberta
2022 Proposed Rates
Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Jan 2021 Bill	Jan 2022 Bill	\$ Difference	% Change
		300 kWh		\$80.63	\$82.14	\$1.51	1.9%
11	Residential	640 kWh		\$134.24	\$136.49	\$2.25	1.7%
		1200 kWh		\$222.52	\$226.00	\$3.48	1.6%
		900 kWh	5 kVA	\$116.93	\$115.72	\$-1.21	-1.0%
21	Farm (Breaker) (Closed)	1,400 kWh	10 kVA	\$344.19	\$349.85	\$5.66	1.6%
		7,500 kWh	25 kVA	\$1,351.99	\$1,442.83	\$90.84	6.7%
		700 kWh	10 kVA	\$253.17	\$272.51	\$19.34	7.6%
22	Farm (New)	3,000 kWh	20 kVA	\$695.00	\$728.50	\$33.50	4.8%
		15,000 kWh	60 kVA	\$2,827.58	\$2,907.18	\$79.60	2.8%
		6,000 kWh	20 kW	\$1,809.17	\$1,922.25	\$113.08	6.3%
26	Irrigation (Seasonal Bill)	14,518 kWh	33 kW	\$3,847.09	\$3,940.11	\$93.02	2.4%
		45,000 kWh	100 kW	\$11,525.02	\$11,790.35	\$265.33	2.3%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,093.92	\$3,174.93	\$81.01	2.6%
33	Streetlighting (Non-Investment) (Closed)	7,900 kWh	12,000 W	\$1,715.48	\$1,674.68	\$-40.80	-2.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,022.94	\$2,051.47	\$28.53	1.4%
		<i>Rates 31, 33 and 38 is based on 100 HPS Lights in assorted fixture wattages.</i>					
		1,083 kWh	5 kW	\$232.32	\$242.14	\$9.82	4.2%
41	Small General Service	2,165 kWh	10 kW	\$439.76	\$447.33	\$7.57	1.7%
		10,825 kWh	50 kW	\$2,099.37	\$2,088.88	\$-10.49	-0.5%
		2,590 kWh	7.5 kW	\$508.87	\$511.42	\$2.55	0.5%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$981.77	\$993.36	\$11.59	1.2%
		25,895 kWh	75 kW	\$4,695.41	\$4,848.84	\$153.43	3.3%
		32,137 kWh	100 kW	\$4,960.83	\$4,946.25	\$-14.58	-0.3%
61	General Service	63,071 kWh	196 kW	\$9,366.82	\$9,527.60	\$160.78	1.7%
		482,055 kWh	1500 kW	\$69,151.73	\$72,581.69	\$3,429.96	5.0%
		824,585 kWh	2500 kW	\$115,379.09	\$116,112.75	\$733.66	0.6%
63	Large General Service	1,529,869 kWh	4638 kW	\$199,703.45	\$200,903.92	\$1,200.47	0.6%
		3,298,338 kWh	10,000 kW	\$421,524.91	\$423,896.14	\$2,371.23	0.6%
65	Transmission Connected Service	<i>The Distribution component will increase from \$42.11/day to \$44.38978/per day. The Transmission Component is the applicable rate of the AESO.</i>					

CUSTOMER CONTRIBUTIONS SCHEDULES

Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,677 per service
Rate 11 Residential Development	\$2,677 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$6,072 base investment, plus \$869 per kVA of Peak Demand
Rate 26 Irrigation	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 38 Yard Lighting	\$864 per fixture
Rate 31 Street Lighting (Investment Option)	\$3,125 per fixture
Rate 41 Small General Service	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,072 base investment, plus \$966 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,072 base investment, plus \$966 per kW for the first 150 kW, plus \$121 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$109 per kW of Peak Demand, plus \$120 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.

*Proposed 2022 Maximum Investment Levels as filed with AUC on September 10, 2021.

From: [Cao](#)
To: [Finance](#)
Subject: FW: FortisAlberta Inc. Franchise Fee Documents/Changes - Pincher Creek
Date: Tuesday, October 19, 2021 2:07:26 PM
Attachments: [image001.png](#)
[image003.png](#)
[1 2021-2022 Franchise Calculator - Pincher Creek.xlsx](#)
[Municipal Franchise Fee Riders \(2021\).pdf](#)
[Franchise Fee Advertisement Template - Please Use.docx](#)
[Franchise Fee Advisement Notification - Please Return via Email by Nov. 1, 2021.doc](#)
Importance: High

From: Nixon, Kelsey [mailto:kelsey.nixon@fortisalberta.com] **On Behalf Of** Stakeholder Relations Team
Sent: Sunday, September 26, 2021 8:03 AM
To: Cao <cao@pinchercreek.ca>
Cc: Parmar, Sunny <sunny.parmar@fortisalberta.com>
Subject: FortisAlberta Inc. Franchise Fee Documents/Changes - Pincher Creek
Importance: High

Good morning:

RE: Request Confirmation of Electric Distribution Franchise Fee for 2022

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the annual ability to either **increase, decrease or keep your franchise fee the same, with written notice.**

IMPORTANT TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY **JANUARY 1, 2022**

1. **Review** the attached Franchise Fee Calculator and present the recommendations to Council;
2. If Council is proposing an **increase or decrease to your franchise fee**, a resulting impact to the customer's annual billing is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks.**
(Please use the sample advertisement that is attached).
2. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20%.**
3. **By November 1st, 2021**, please **email** clear copies of the following to Kelsey Nixon @ kelsey.nixon@fortisalberta.com

INCLUDE:

- ✓ Copies of **both** advertisements;
 - ✓ **Publication dates** for both advertisements;
 - ✓ Name & location of newspaper.
4. Any late, inaccurate or incomplete responses may be subject to late Alberta Utilities Commission (AUC) approvals, which may cause your new franchise fee to be in **effect April 1, 2022.**
 5. If Council decides to keep the current franchise fee you do not have to advertise, but please notify Kelsey Nixon @ kelsey.nixon@fortisalberta.com

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the **estimated** revenue forecast from your Franchise Fee.

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**)
By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2022.

Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2021 Proposed Franchise Percentage	2.00%

- On the second tab: Residential Bill Impacts, you can **view the impact to an Average Residential Bill Impact on the second tab by changing cell F21 & F39.**

(You will need this information for your advertisement if you are changing your current fee)

- **On the third tab:** January 2019 to June 2021 you can see how much revenue your municipality has collected over the last two and a half years.

Please note: All rate increases/decreases are estimated and have not been approved with the AUC.

The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to; fluctuations in the amount of electrical services within the municipality, their electrical consumption increasing or decreasing, and/or changes to Transmission or Distribution rates and riders.

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

Thank you,

Kelsey

Kelsey Nixon | Stakeholder Relations Advisor, Key Accounts

FortisAlberta | 100 Chippewa Road, Sherwood Park, T8A 4H4 | p: 780-464-8859 | c: 587-591-4716

**FORTIS
ALBERTA**



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment A percentage surcharge per the table below will be added to the total distribution tariff, (the sum of the transmission component and the distribution component), excluding any Riders calculated for every Point of Service within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	12%	2021/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	14%	2021/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	4%	2021/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	17.00%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	15%	2021/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	10%	2021/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	9.50%	2021/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	15%	2021/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	5%	2020/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	9%	2021/01/01	03-0272	Rosemary	14.50%	2020/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0273	Ross Haven	0%	2016/01/01	02-0350	Whitecourt	3.32%	2021/01/01
03-0276	Ryley	3%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	10%	2021/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavelly	6%	2021/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	5%	2021/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
October 25, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	October 19, 2021	Carscallen LLP	Benga Mining Limited (AP) and others v. Alberta Energy Regulator (R) and others 2101-0196AC
2.	October 19, 2021	Alberta Counsel	Edmonton/Calgary Election Results
3.	October 20, 2021	Pincher Creek Foundation; Crestview Lodge/Community Housing	Councillors appointed to PC Foundation Board



TOWN OF PINCHER CREEK
Operating Statement - By Object
 For the Six Months Ending Wednesday, June 30, 2021

	2020 Actual	2021 Actual	2020 Budget	2021 Budget	Variance	% Variance
Revenues						
Net municipal property taxes	\$4,679,575.76	\$4,715,680.17	\$4,678,842.93	\$4,715,243.99	(\$436.18)	100.01%
User fees and sales of goods	2,068,742.70	860,531.09	1,993,273.75	1,965,674.40	1,105,143.31	43.78%
Penalties and costs of taxes	92,581.22	32,890.61	92,100.00	97,600.00	64,709.39	33.70%
Licences and permits	106,862.50	79,726.60	93,600.00	112,600.00	32,873.40	70.81%
Franchise fees	837,684.41	420,295.73	825,050.00	881,050.00	460,754.27	47.70%
Return on Investments	174,158.16	44,009.00	220,860.00	218,860.00	174,851.00	20.11%
Rentals & Leases	635,604.13	239,078.23	752,948.60	757,048.64	517,970.41	31.58%
Government transfers for operating	1,822,096.60	176,477.43	1,052,668.00	1,065,529.64	889,052.21	16.56%
Other Revenues & Adjustments	113,036.80	51,581.46	191,289.17	111,689.21	60,107.75	46.18%
Total Revenue	10,530,342.28	6,620,270.32	9,900,632.45	9,925,295.88	3,305,025.56	66.70%
Expenses						
Salaries, wages & benefits	3,809,897.02	1,560,516.25	3,913,723.84	4,124,031.40	2,563,515.15	37.84%
Contracted and general services	690,838.56	709,396.67	740,122.64	962,926.01	253,529.34	73.67%
Professional Services	1,198,834.14	482,412.77	1,307,614.92	1,255,549.92	773,137.15	38.42%
R & M and rentals & leases	818,210.62	360,650.24	1,172,965.47	1,261,456.90	900,806.66	28.59%
Insurance	141,868.88	158,751.64	143,270.15	145,300.00	(13,451.64)	109.26%
Goods	420,692.38	215,021.25	467,826.94	440,235.03	225,213.78	48.84%
Utilities	677,922.69	356,801.50	729,429.05	790,480.01	433,678.51	45.14%
Land Held For Resale - Costs	6,036.79					0.00%
Amortization	1,675,853.50		1,250,706.00	1,605,448.00	1,605,448.00	0.00%
Transfer To Other Operating			(0.01)			0.00%
Transfers to Organizations	599,056.20	417,897.37	675,171.00	526,541.07	108,643.70	79.37%
Bank Charges	7,954.31	4,321.35	6,495.01	6,650.01	2,328.66	64.98%
Interest on long-term debt	129,499.40	58,840.91	151,038.20	135,567.43	76,726.52	43.40%
Other Expenditure & Adjustment	53,709.62	27,901.57	46,271.04	18,650.00	(9,251.57)	149.61%
Total Expenses	10,230,374.11	4,352,511.52	10,604,634.25	11,272,835.78	6,920,324.26	38.61%
Excess (Deficiency) revenue over expenses before other	299,968.17	2,267,758.80	(704,001.80)	(1,347,539.90)	(3,615,298.70)	
Other						
Government transfers for capital	957,842.76	229,705.41	125,000.00	5,114,378.00	4,884,672.59	4.49%
Net Gain (Loss) on sale of tangible capital assets	(3,919.01)		500.00	500.00	500.00	0.00%
	953,923.75	229,705.41	125,500.00	5,114,878.00	4,885,172.59	4.49%
Excess (Deficiency) revenue over expenses	1,253,891.92	2,497,464.21	(578,501.80)	3,767,338.10	1,269,873.89	
Surplus Funds Allocated Below						
Acquisition of tangible capital assets	4,120,390.09	446,049.40	5,033,940.00	7,925,000.00	7,478,950.60	
Other Funding Capital Projects				(70,000.00)	(70,000.00)	
Loan Funding Capital Projects	(1,900,924.60)		(1,837,500.00)			
Repayment of debenture principle	135,381.94	94,862.81	227,709.09	191,220.49	96,357.68	
Net transfers to/from reserves	773,071.97	845,790.61	(2,752,605.76)	(2,673,841.35)	(3,519,631.96)	
Amortization	(1,671,573.50)		(1,250,706.00)	(1,605,448.00)	(1,605,448.00)	
Purchase of Excavator & Loader on Trade In	(158,300.00)					
Loss on sale of tangible capital assets	(53,919.01)					
	1,244,126.89	1,386,702.82	(579,162.67)	3,766,931.14	2,380,228.32	
Net Surplus (Deficit)	9,765.03	1,110,761.39	660.87	406.96	(1,110,354.43)	

Town of Pincher Creek
Operating Summary - By Department
 For the Six Months Ending Wednesday, June 30, 2021

	2020 Actual	2021 Actual	2020 Budget	2021 Budget	Variance	% Variance
Revenues						
Net municipal property taxes (Note 1)	\$4,679,575.76	\$4,715,680.17	\$4,678,842.93	\$4,715,243.99	(\$436.18)	100.01%
User fees and sales of goods	2,068,742.70	860,531.09	1,993,273.75	1,965,674.40	1,105,143.31	43.78%
Government transfers for operating	1,747,096.60	176,477.43	1,052,668.00	1,065,529.64	889,052.21	16.56%
Franchise and concession contracts	837,684.41	420,295.73	825,050.00	881,050.00	460,754.27	47.70%
Rentals	635,604.13	239,078.23	752,948.60	757,048.64	517,970.41	31.58%
Investment income	249,158.16	44,009.00	220,860.00	218,860.00	174,851.00	20.11%
Penalties & Costs	92,581.22	32,890.61	92,100.00	97,600.00	64,709.39	33.70%
Licences & Permits	106,862.50	79,726.60	93,600.00	112,600.00	32,873.40	70.81%
Other Revenues & Adjustments	113,036.80	51,581.46	191,289.17	111,689.21	60,107.75	46.18%
Total Revenue	10,530,342.28	6,620,270.32	9,900,632.45	9,925,295.88	3,305,025.56	66.70%
Expenses						
Legislative	275,043.61	135,900.42	311,963.87	341,046.65	205,146.23	39.85%
Administration	873,354.84	407,765.67	878,629.70	851,825.75	444,060.08	47.87%
Protective Services	1,190,922.74	789,434.77	1,183,224.99	1,385,691.09	596,256.32	56.97%
Roads, streets, walks & lighting	1,261,256.50	417,209.27	1,255,944.17	1,417,498.66	1,000,289.39	29.43%
Water supply & distribution	1,190,187.51	413,273.30	1,118,328.17	1,376,486.53	963,213.23	30.02%
Wastewater treatment & disposal	775,209.37	279,081.85	785,617.26	958,477.12	679,395.27	29.12%
Waste management	459,550.48	195,004.72	552,893.14	516,462.52	321,457.80	37.76%
Other environmental use & protection	44,896.23	14,784.59	74,692.68	67,802.71	53,018.12	21.81%
Public health & welfare services (Note 2)	309,053.09	214,116.86	344,389.39	349,937.61	135,820.75	61.19%
Planning & development	581,546.05	227,258.28	701,172.27	640,158.19	412,899.91	35.50%
Recreation & Culture	3,194,353.69	1,258,681.79	3,397,778.62	3,367,448.95	2,108,767.16	37.38%
Total Expenses	10,155,374.11	4,352,511.52	10,604,634.26	11,272,835.78	6,920,324.26	38.61%
Excess revenue over expenses	374,968.17	2,267,758.80	(704,001.81)	(1,347,539.90)	(3,615,298.70)	
Other						
Government transfers for capital	882,842.76	229,705.41	125,000.00	5,114,378.00	4,884,672.59	4.49%
Gain (loss) on disposal of tangible capital assets	(3,919.01)		500.00	500.00	500.00	0.00%
	878,923.75	229,705.41	125,500.00	5,114,878.00	4,885,172.59	4.49%
Excess of revenue over expenses	1,253,891.92	2,497,464.21	(578,501.81)	3,767,338.10	1,269,873.89	
Surplus Funds Allocated Below:						
Acquisition of tangible capital assets	4,120,390.09	446,049.40	5,033,940.00	7,925,000.00	7,478,950.60	
Other Funding Capital Projects				(70,000.00)	(70,000.00)	
Loan Funding Capital Projects	(1,900,924.60)		(1,837,500.00)			
Repayment of debenture principle	135,381.94	94,862.81	227,709.09	191,220.49	96,357.68	
Net transfers to/from reserves	773,071.97	845,790.61	(2,752,605.76)	(2,673,841.35)	(3,519,631.96)	
Less: Amortization	(1,671,573.50)		(1,250,706.00)	(1,605,448.00)	(1,605,448.00)	
Less: Loss on sale of TCA	(53,919.01)					
Less: Purchase of Excavator & Loader on Trade In	(158,300.00)					
	1,244,126.89	1,386,702.82	(579,162.67)	3,766,931.14	2,380,228.32	
Net surplus (deficit)	9,765.03	1,110,761.39	660.86	406.96	(1,110,354.43)	

Note 1: Alberta Government did not request the Designated Industrial Property Levy be paid if it was below \$1,000

Note 2: This includes 100% of Joint Funding paid to the MD

Note 3: 2020 Actual amounts have been restated by reallocating PC EMS and the Police costs to expenses rather than reducing Municipal Taxes

Net Surplus (Deficit)	
Total Net Surplus (Deficit)	\$9,765.03
Less (Add): Net Surplus (Deficit) PCCELC	9,219.00
Town Net Surplus (Deficit)	\$ 546.00

Operations Department

Third Quarter Report, 2021



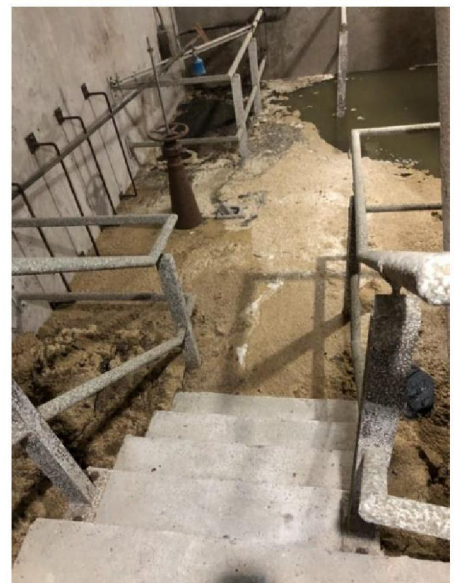
The start and end of the third quarter brought two events worth noting on the third quarter Operations Report.

Two storm systems rolled into Pincher Creek at the beginning of this quarter, testing our storm drainage systems. While Operations was still addressing the ramification from the July 5 storm, the community was subject to a second storm on July 11. Similar issues and concerns were outlined by residents and business owners. In the days that followed these two events, Operations had the chance to review of the affected areas. Operations moved forward with minor changes to the storm drainage system but some matters are being brought forward during budget deliberations.

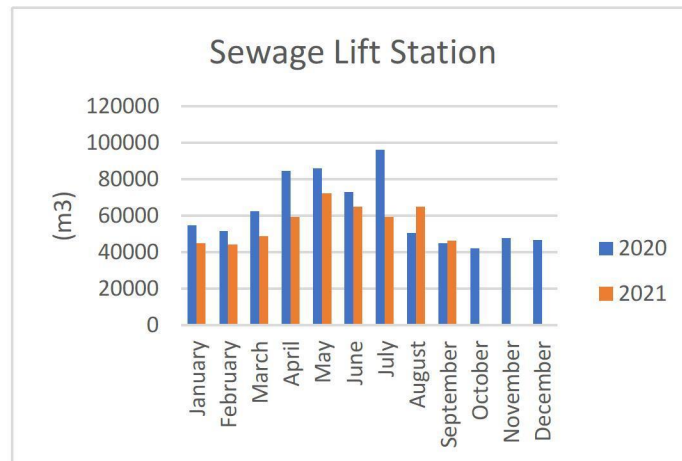
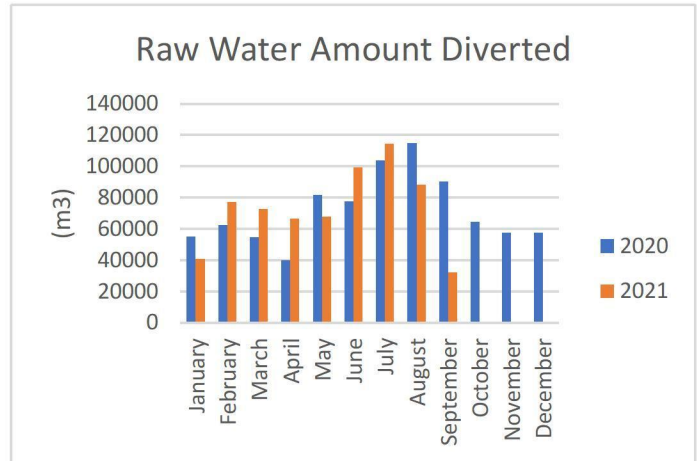
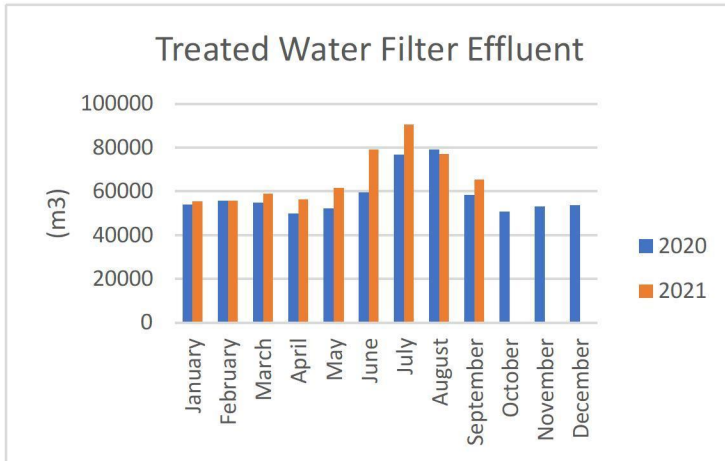


At the end of the quarter, twinning of the sanitary forcemain began. The forcemain is the sewer pipe that moves wastewater under pressure from the Town system to the lagoon. Late in the afternoon on October 5, 2021, the forcemain was severed by a private contractor. Alberta Environment was immediately notified but thanks to the quick efforts of staff and contracted help, no sewer effluent was deposited into the Pincher Creek. Eleven vacuum trucks (nine working together at one point) worked at the break site, at various manholes and south of the creek in Lowland Heights, pulling wastewater before it reached the lift stations and break site. At approximately 4 a.m. the break was repaired, and wastewater begin flowing through the system as normal.

Thanks to the quick response of our team and the extended help received from contractors in the community and neighbouring communities, an unfortunate event was safely contained.



Water Treatment Numbers



Cemetery Updates

Fairview Cemetery
 Inurnments (Open Only): 13
 Full Burials: 5
 Niche Front Installed: 1

Columbarium
 Occupied: 24
 Reserved: 23
 Available: 25
 Total: 72

Project Update

- Hydrant Replacements 2021 – Completed (4 hydrants replaced)
- Church to Willow Storm Upgrades – Completed
- Sanitary Forcemain Twinning – In Progress
- Concrete Replacements 2021 – Completed
- CRC HVAC Upgrades – Completed (3 furnaces & 1 swamp cooler replaced)
- Sanitary Sewer Video Inspection Phase 2 – Completed (9,311m of inspections completed in Phase 2)



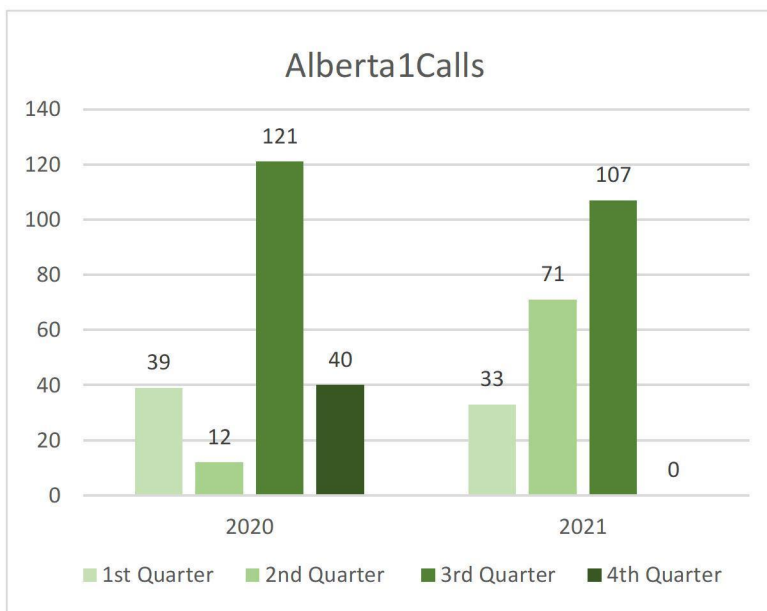
- Water Treatment Plant PLC Replacement – carried over to 2022, will be completed in 1st quarter
- Water Treatment Plant Pump Replacements – carried over to 2022, will be completed in 1st quarter
- Charlotte Street Sewer Lining – Completed (lined 162m of sanitary sewer)

Administrative Update

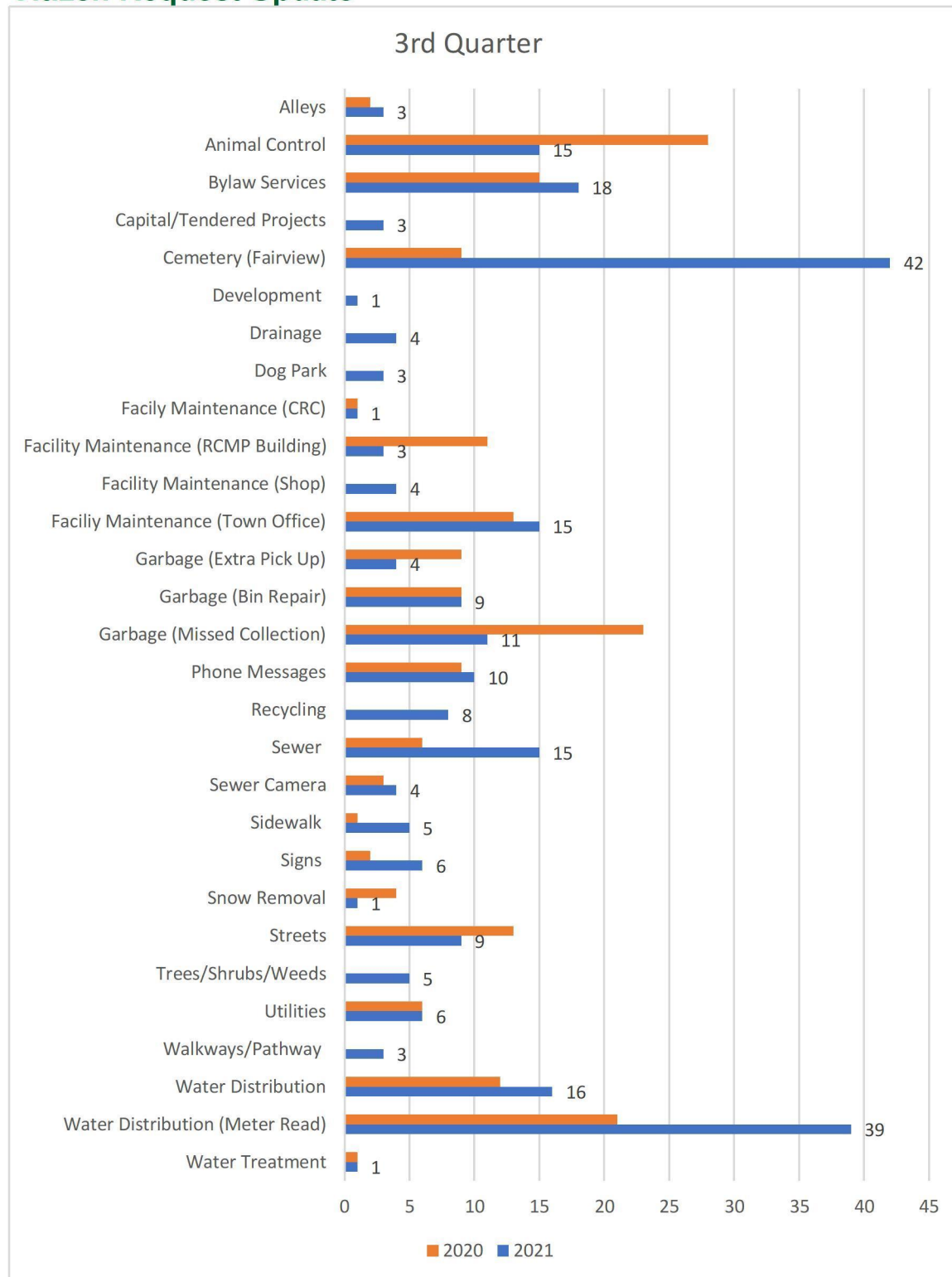
On behalf of Alberta Environment and Parks, the Operations Department installed an air quality sensor as part of a pilot study involving a proactive approach to wildfire smoke monitoring. The Purple Air sensor provides publicly available real-time data and can be viewed through this user-friendly map interface. Links to this site was initially posted on Social Media and residents can continue to find the link through the Town’s website. This sensor is installed at the Public Works shop away from any conflicting fumes.



Operations Department receives Alberta1Call notification to assist residents, contractors and even the towns own projects to identify underground infrastructure before they break ground on their projects. The below charts show the increase in calls the Operations department received in the 3rd quarter. The end of the quarter, staff begin preparing for colder months by blowing out irrigations systems and installing snow fence in drift prone areas began. All Town alleys will be graded over the month of September and October.



Citizen Request Update



In this quarter there was 341 citizen requests logged with the Town, with 202 of them directed to Operations (59%).



Operations & Information Sharing

Town of Pincher Creek
July 5 · 🌐

We have just experienced some very quick, wet weather. There are road closures in the area of Frederick and Albert street, please obey all closures and allow crews working in the area time and space.

If you are experiencing flooding in your basement or house, please carefully document and contact your insurance company.

#PincherCreek



👍 🙄 😬 34 15 Comments 133 Shares

Town of Pincher Creek
July 21 · 🌐

Two positions posted:
CASUAL MAINTENANCE WORKER I
MANAGER OF LEGISLATIVE SERVICES

Find out more:
<http://pinchercreek.ca/town/employment.php>

The Town of Pincher Creek is hiring!

www.PincherCreek.ca

Town of Pincher Creek
July 6 · 🌐

SFE Global will be conducting fire hydrant flow testing on behalf of the Town of Pincher Creek on Wednesday, July 7 in various areas throughout Town. This work may periodically impact traffic for short amounts of time. Please obey all signage and take care when passing workers. Any concerns or inquiries regarding this work can be submitted through the Town's citizen request portal or by calling the Town Office at 403-627-3156.

www.PincherCreek.ca/request
#PincherCreek

1 3 Shares

Town of Pincher Creek
July 19 · 🌐

! Today, Monday, July 19 there is reduced access to the Pincher Creek Post Office due to a collapsed sewer line on private property. !

8:30 a.m. to approx. 7:00 p.m. | Monday, July 19

- ✗ Restricted vehicle access to Town of Pincher Creek Post Office
- ✗ Please avoid this area if possible
- ✗ Heavy equipment and open excavation are necessary to complete this repair, please use extreme caution
- ✗ Parking is very limited in the area

- ✓ Pedestrian traffic is limited but available from the south off Kettles Street (see map)
- ✓ The Post office is planning to maintain regular hours of operation however this may change due to any unforeseen issues.

Please give crews the time and space required to complete these essential repairs.

#PincherCreek #RoadClosure

2 5 Comments 9 Shares

👍 Like 💬 Comment ➦ Share



Operations & Information Sharing Cont.

Town of Pincher Creek
July 30 · 🌐

Monday, August 2nd is Heritage Day, if your business is scheduled for pickup on Mondays, your modified pickup day would be Tuesday, August 3rd.

#PincherCreek #PincherCreekBusiness

If your regularly scheduled garbage pick up is
Monday, August 2nd
it will be picked up
Tuesday, August 3rd
due to Heritage Day



www.PincherCreek.ca #PincherCreek

1 Share

Town of Pincher Creek
August 25 · 🌐

!! Due to the installation of a storm drain the creek path at Church Ave. is temporarily closed. We apologize for the inconvenience and thank our community for their patience while we upgrade infrastructure. Please use an alternate route during this time and be sure to give workers time and space to complete this upgrade.

#PincherCreek

TEMPORARY TRAIL CLOSURE
at the end of Church Ave due to the installation of a new storm drain.
Sorry for the inconvenience.
Reopening scheduled for early September

www.PincherCreek.ca #PincherCreek

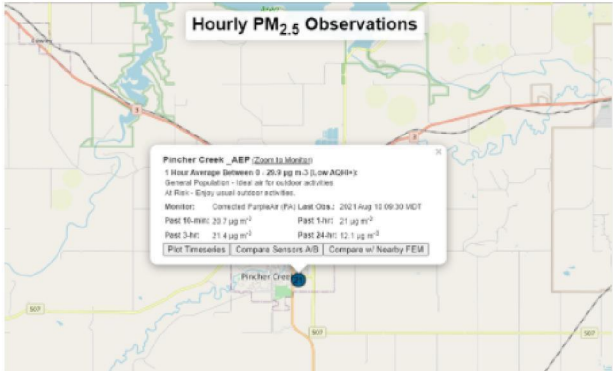
2 6 Comments

Town of Pincher Creek
August 10 · 🌐

On behalf of Alberta Environment and Parks, the Town of Pincher Creek Operations Department has installed an air quality sensor as part of a pilot study involving a proactive approach to wildfire smoke monitoring. The Purple Air sensor provides publicly available real-time data and can be viewed through this user-friendly map interface.

<https://cyclone.unbc.ca/aqmap/#4/57.66/-109.34>

#PincherCreek



24 3 Comments 14 Shares

Town of Pincher Creek
September 3 · 🌐

!! Starting Tuesday, the intersection of Church Avenue, Macleod Street and Willow Street will be closed for approximately two weeks to install new catch basins as part of our storm system upgrades. Thanks for your patience while these necessary upgrades are completed. !!

#PincherCreek

Brian McGillivray and 3 others 4 Shares

Like Comment Share



Town of Pincher Creek Newsletter

July 15 to September 15, 2021

Power Outages and Your Water and Wastewater

When power outages occur, the Operations Department plays a role in ensuring your everyday services are not interrupted. The water treatment plant has a backup power generator to continue providing safe and clean drinking water, and staff regularly maintain and inspect this equipment. Please consider reducing water consumption during a power outage to avoid straining the backup power system.

Residents on Pineridge Way, Pineridge Bay and Pineridge Crescent may experience a temporary drop in water pressure during a power outage. This area is serviced by a pressure boosting station that may need to be reset by a town employee in the event of a power outage. Residents will still have water, but it may flow at a lower pressure than normal.

Rimmington Avenue and Canon Street are other neighbourhoods that require specific attention during power outages, as these areas are serviced by sewage lift stations. When there is no power, these pump stations do not run. Town employees will monitor levels and you may see vacuum trucks emptying these facilities. Limiting your water usage in these areas is also beneficial during these short periods of no power.

